



Employment Application

For HR use ONLY:
Date Received: ___/___/___
Application #: _____

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

Applications may be followed up Monday through Friday between the hours of 9am to 12pm.
All applications and supporting documentation become the property of Pacific Islands Club Saipan.

Pacific Islands Club Saipan is an Equal Opportunity Employer. We consider all applicants for all positions without regard to race, color, religion, sex, disability, age, marital or veteran status, the presence of a non-job related medical condition or disability, or any other legal protected status.

Last Name:	First Name:	Middle Initial:
Current Mailing Address:		Email Address:
Telephone Number:	If under 18 years of age, please provide date of birth: _____/_____/_____ Month Day Year	
Position Applying For:	How did you hear about PIC: <input type="checkbox"/> Dept. of Labor <input type="checkbox"/> Walk-in <input type="checkbox"/> Media / Newspaper Advertisement <input type="checkbox"/> Other: _____ <input type="checkbox"/> Friend / Relative who works at PIC: (Name) _____	

EMPLOYMENT HISTORY: Start with your current job. List the last six (6) years of your employment history. Please include any job-related military service assignments, internships and volunteer activities. If additional space is required, please attach another sheet of paper. **If submitting a resume, the employment history must still be completed.**

Employer:	Job Title / Position:	Rate of Pay (USD):	Dates Employed (Month/Year):
Duties:	Address / Location:	Telephone No.:	Reason for Leaving:

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EDUCATION	High School	College	Graduate / Professional
School Name and Location			
Years Completed	[9 th] [10 th] [11 th] [12 th]	[1] [2] [3] [4]	[1] [2] [3] [4]
Diploma / Degree			

Describe any specialized training, language skills, apprenticeship skills, and extra-curricular activities that you feel may be helpful to us in considering your application. ***If applying for a Clubmate position, please state your level of expertise in swimming (poor, average, above average).***

- In compliance with U.S. Federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire and before starting employment.
- Are you currently employed? Yes No
- On what date would you be able to work? _____
- Which employment status would you prefer? Full Time Part Time Temporary
- Are you able to perform the essential functions of the job with or without reasonable accommodation? Yes No
- Are you currently a student? Yes No
- Have you ever been employed with us before? Yes No
- Have you ever applied with us before? Yes No

REFERENCES

List the name(s), address and telephone numbers of three references whom are not related to you and are not previous employers.

Name	Address	Telephone
1.		
2.		
3.		

APPLICANT'S STATEMENT

I certify that the answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I further understand that neither this document nor any offer of employment from the employer constitute an employment contract unless a specific document to that effect is executed by the employer and applicant in writing. In the event of employment, I understand that false or misleading information given in my application or interview may result in discharge. I understand also that if hired, I am required to abide by all the rules and regulations of the employer.

Applicant's Signature

Date